

SENIOR LEADERSHIP PORTFOLIOS 2017

<p align="center"><u>PRINCIPAL</u></p> <p align="center">EDUCATIONAL LEADERSHIP</p>	<p align="center"><u>DEPUTY PRINCIPAL</u></p> <p align="center">TEACHING AND LEARNING</p>	<p align="center"><u>ASSISTANT PRINCIPAL</u></p> <p align="center">PASTORAL CARE</p>	<p align="center"><u>ASSISTANT PRINCIPAL</u></p> <p align="center">ADMINISTRATION</p>
<p align="center">LEADING AND MANAGING & COMMUNITY ENGAGEMENT</p>	<p align="center">STUDENT LEARNING & EFFECTIVE TEACHING</p>	<p align="center">SAFE SCHOOL CULTURE</p>	<p align="center">LEADING AND MANAGING</p>
<p>Academies Assemblies BOT membership Budget Careers, Exchanges and Scholarships Charter and Annual Planning Communication (Newsletters, Te Panui) Enrolments ESOL Health and Safety International Students Liaison (PTCA, TRT, Contributing Schools, Media) Performance Review (Job Descriptions Teacher Certification & PTC, Selected support and teaching staff) Policy Review Procedure Development and Review (Governance and Community Engagement) Privacy Property Raising Maori Student Achievement and Engagement Relationships and Strategic Alliances Resource management Staffing (Appointments, Attestation, Competency, Leave, Support) Student Leadership Tone and Culture Transport (SONG)</p>	<p>Academic Counselling Correspondence Curriculum Design - Course Outlines - Options - Pre-requisites - Timetable GATE Gateway Kamar student management system Literacy National Standards New Staff Induction NZQA Principal's Nominee Numeracy Performance Review (HELAs) Procedure Development and Review (Effective Teaching and Student Learning) Pathways PRTs Reports Specialist Classroom Teacher Student Achievement - Assessment - Data Analysis - Reporting STAR Vocational Pathways</p>	<p>Alternative Education Assemblies Attendance Extra-curricular liaison Health and Safety House system Incidents (including buses) OTA Way Performance Review (Deans, Kaiawhina, SENCO, Counsellor) Procedure Development and Review (Safe School Culture) RTL SLOD, HELA reflections Student Support and Behaviour - Counsellors - Deans - Kaiawhina - SENCO - Whanau Teachers Special Needs and The Learning Centre Sports Council Staff Wellbeing Uniform</p>	<p>Oversee whole school event management, such as:</p> <ul style="list-style-type: none"> - Assemblies - Camps - Athletics Day - Exams - Meet The Teacher's Evening - Open Day - Parent-Student-Teacher Conferences - Prizegivings - Report Evenings - School Ball - Senior Dinner - Swimming Sports <p>Calendar Day to Day Organisation Duty rosters & monitoring EOTC Emergency Procedures Health and Safety Library Pandemic Planning Performance Review Procedure Development and Review (Leading and Managing) Professional Learning & Development Staff Wellbeing Teacher Relief</p>